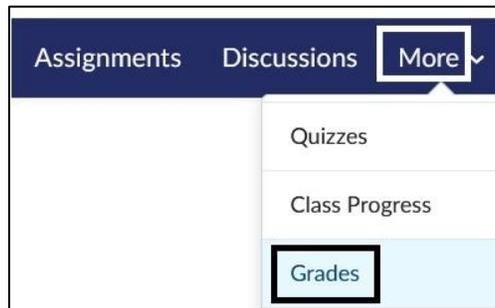


Releasing Final Calculated Grades to Students in Brightspace

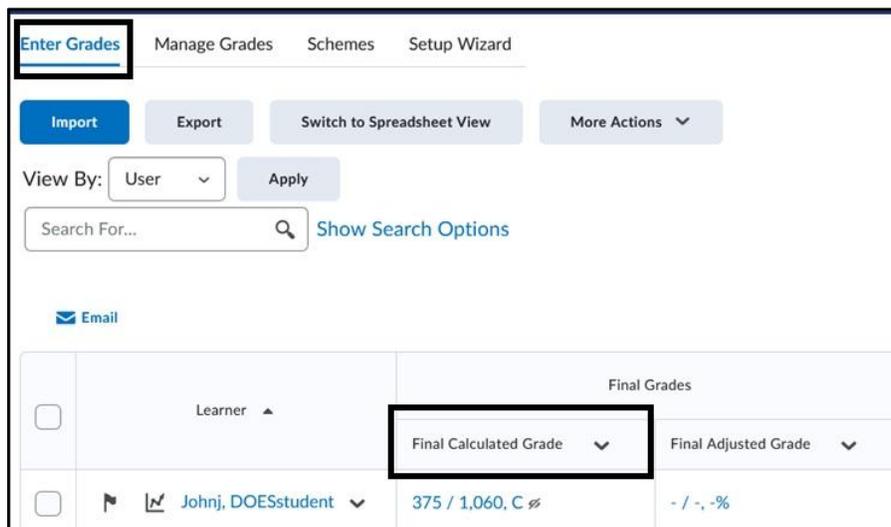
In Brightspace, the Final Calculated Grade item is not automatically visible to learners by default. When you release the Final Calculated Grade, it will become visible to learners on their individual Grades page.

Access Grades

1. In the course, select **More** on the Course Navbar. Select **Grades**.



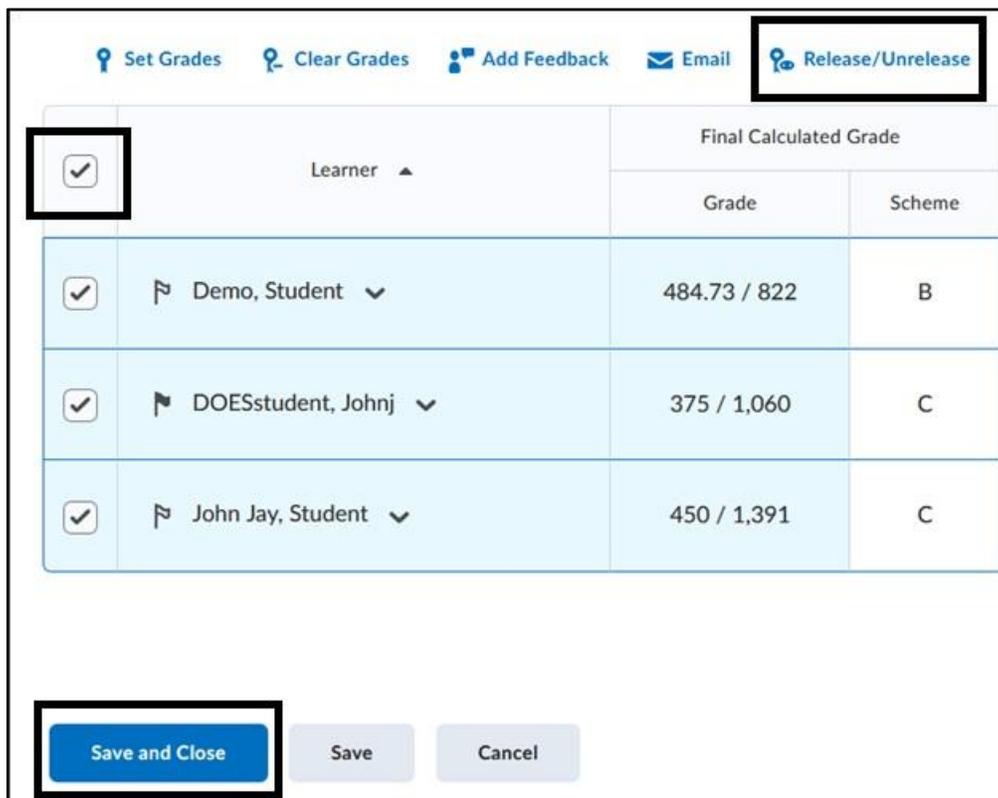
2. On the **Enter Grades** page, navigate to the **Final Calculated Grade** Item.



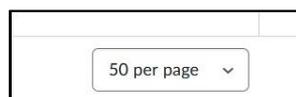
3. Select the drop-down arrow to the right of **Final Calculated Grade**. Select **Enter Grades**.



4. On the Final Grades page, scroll down to the list of users. Check off the **Select All** box and select **Release/Unrelease** button. Select **Save and Close** to hold changes.



Note: If you have more than 20 students in your course, make sure that the users per page is set to at least 50 per page in the lower right corner so all learners are selected.



5. Once grades are released to learners, the hidden icon (eye with slash through it) will change within the Grade item to show as visible. Learners will be able to see their Final Calculated Grade at the top of their **Grades** page.

Final Calculated Grade
375 / 1,060, C 
484.73 / 822, B 
450 / 1,391, C 

Learner View on Grades page:

Grades

Final Calculated Grade

Points

484.73 / 822  

Grade

B

For more information and assistance, please email Department of Online Education and Support - Learning Management System Support at LMS.faculty@jjay.cuny.edu